



350th Anniversary Celebration Committee Meeting Minutes 10/20/2021 6:46pm - Meeting Called to Order

Meeting Attendees:

Committee Members Margery Kimpton, David Kimpton, Jon Swift, Erica Flynn, Kathy Sneizek, Nicole Tully, Jon Crandall

Town Attendees (future committee member): Nicole Tully

Administrative Items:

- Minutes from 10/6/21 Meeting Reviewed and approved by all unanimously
- Add Nicole Tully to the FB Private Group. Erica F.
- Kathy will take out the word Committee from the public facing Facebook page.
- Kathy will get try to get dunstable350@gmail.com for us to use with the town of dunstable email alias. (and potentially Facebook) Once we have our final committee members Jake will fix the typo and add the emails of all the committee members
- Margery's Letter will be published in the November issue of Neighbor to Neighbor

Fall Fest 2021:

- Fall Fest this Saturday October 23rd
- Per Dave: Bob Kennedy and the board said we could have presence they would love to have us
- T-Shirt Info:
 - \$5.25/t-shirt.
- Hoodies:
 - \$16/each - 100
 - \$15.55 for 50
- Deb has asked for samples hoping to have for Friday.
- Debbie will contact Staples to see if they can have a banner or poster made by Saturday for Fall Fest, also an order form for t-shirt orders.

Fundraising:

- Donation Information is now available. We will be using the same account as the town, per Jake, so it's critical that any donations have the memo reflective of the Dunstable 350th Anniversary Celebration to track the funds.
 - Checks payable to Town of Dunstable
 - Memo: Dunstable 350th Anniversary Committee
- Donation Letter: 64 names/addresses so far

- Donation Solicitation: Committee volunteers to talk to businesses. Should add to agenda item for next meeting for further discussion.
- Per Jon C., the cost to mail the town:
 - \$827 2 sided 8x11 full color
 - 1200 mailing addresses
- Margery to add the donation Tiers to the bottom of the letter
- Kathy will design a template with the logo and add the letter content
- Add a copy to the Facebook Page with the tiers
- Town of Dunstable - do they have a postal permit? Is that something we could use?
 - Kathy will follow up with Jake
 - Stationary for the letters. Some to research pricing
- Sheila Harrington - can she help with soliciting funding? Jon Crandall to reach out
- Advisory Board - follow up on including in 2023 budget. Jon Crandall
- Jon Crandall to follow up with Enterprise bank on setting up a separate account to collect funds, Venmo, etc.

Major Event Task Force Leads:

- Ball/Gala black and white. (October 2022). **Erica, Deb, Margery, Nicole**
- Golf Tournament as a fundraiser. **Debbie C.**
- Parade - April - Patriots Day Weekend. **Erica**
- 5k Road Race - Turkey Trot November 2022 **Nicole**
- Fireworks/Food Truck. - April/May 2023 **Sue/Kathy**
- Barn Dance, Bonfire - Closing Event. October 2023. **Kathy, Nicole T.**

Misc Notes:

- Erica spoke to contact at Christian rental - he will get a rough estimate back next week for tent & other items.
- The Kimptons walked Swallow Union to scope for dance/event.
- Clydesdales require a \$2k donation. Erica will follow up for additional details.
- Do we want to invite the church to see if they want to participate in any way? Jon Swift will speak with Bobby to see how they would like to be engaged.
- Garden club - they are interested in a Garden Tour. Add to list of events.
- Private Home parties/dinners - ask for volunteers. Host/Hostess set the price
- How do we work acknowledgment of the native American's into our celebrations?
- Block parties for the neighborhoods
- Music Trivia Bingo
- Photo Documentation
 - Professional photographers to volunteer to cover an event?
- Meeting Adjourned 8:34pm